



SOLINK PROJECT ADMINISTRATOR INTERNSHIP

Overview:

SOLINK is recruiting for a Project Administrator intern with a passion for renewable energy to join our team in Black River Park, Observatory, Cape Town on a fixed term 3-month contract, starting from the 1st of July 2022.

About Us/ Company Description:

SOLINK is a specialized renewable energy facilitator that assists C&I companies in taking renewable energy and storage projects from feasibility to commissioning. SOLINK takes the risk, time, and expense out of procuring renewable energy solutions. SOLINK has successfully assisted Old Mutual Properties, British American Tobacco, Siyanda Resources, Liberty Two Degrees, Redefine Properties, Hirt & Carter, Fortress Reit, AbinBev, Vukile Property Fund, and Heineken South Africa.

What you will be doing:

- Learning the ins and outs of the solar PV construction process
- Engaging with stakeholders to track down documentation and other deliverables
- Coordinating the setup of meetings and management the Agenda/Minutes
- Managing Council Applications and Assessments

What is in it for you:

- Exposure to the embedded and distributed solar PV and energy storage markets in South Africa
- Introduction to the solar PV construction industry: a high paced but exciting environment.
- Networking in the South African renewable energy space
- Remuneration: R700-R1000/day

Qualification & Skill Requirements:

- Required
 - BSc Engineering Degree (or Similar) **OR**
 - Tertiary Qualification in Construction Studies/Project Management
- Beneficial
 - Well organized individual
 - Experience with Google Drive & Google Sheets/Docs/Slides

Physical Requirements:

- Own Transport
- Own Laptop
- Reside in Cape Town or immediate surrounds
- Committed to a minimum of 2 days work per week

Contact Details:

If you have a passion for renewable energy and think SOLINK might be a good fit for you, send your CV to info@solink.co.za before 5pm on **Friday the 22nd of June 2022**